



**MAHARSHI DAYANAND UNIVERSITY ROHTAK**

(Established under Haryana Act No. XXV of 1975)  
'A+' Grade University accredited by NAAC

No. ACS-III/F-69B/2022/19318-1943  
Dated: 28/09/2022

To

1. Dean Academic Affairs,
2. All the Deans of Faculties,
3. All the Heads/Directors of the UTDs,
4. The Director, CRSIS & EC,  
M.D. University, Rohtak
5. The Director, MDU-CPAS, Gurugram

**Sub.: Minutes of the Meeting of all Deans of Faculties and Statutory Officers held on 05.09.2022**

Sir/Madam,

Please find enclosed herewith a copy of the minutes of meeting of all Deans of Faculties and Statutory Officers held on 05.09.2022 duly approved by the Vice-Chancellor for taking further necessary action and it is further requested that the action taken report in the matter may kindly be intimated to this office within a week.

Yours faithfully,

Superintendent (Academic)  
For Registrar

Encls.: As above.

Endst. No. ACS-III/F-69B/2022/ 19431-34

Date 28.09.2022

Copy of the above is forwarded to the following for information and necessary action:-

1. Director, University Computer Centre, M.D. University, Rohtak for uploading the above said minutes on the University website.
2. OSD/PA to Vice-Chancellor/Dean Academic Affairs/Registrar (for kind information of the Vice-Chancellor/Dean Academic Affairs/Registrar), M.D. University Rohtak.

Superintendent (Academic)  
For Registrar

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

**MINUTES OF THE MEETING OF ALL THE DEANS OF FACULTIES AND STATUTORY OFFICERS HELD ON 05.09.2022 AT 4:30 PM IN THE COMMITTEE ROOM ADJACENT TO THE VICE-CHANCELLOR'S OFFICE, M.D. UNIVERSITY, ROHTAK.**

Members present:-

1. Vice-Chancellor
2. Dean Academic Affairs, Dean, Faculty of Social Sciences and Dean, Faculty of Education
3. Prof. Sanju Nanda, Dean, Faculty of Pharmaceutical Sciences
4. Prof. Rajesh Dhankhar, Dean, Faculty of Life Sciences
5. Prof. Harish Kumar, Dean, Faculty of Humanities and Arts
6. Prof. Yudhvir Singh, Dean, Faculty of Engineering & Technology
7. Prof. Kavita Dhull, Dean, Faculty of Law
8. Prof. Rishi Chaudhary, Dean, Faculty of Management Sci. & Commerce
9. Prof. Gulshan Lal Taneja, Registrar
10. Prof. Sapna Garg, Chief Warden (Girls)
11. Dr. Satish Malik, University Librarian
12. Prof. S.C Malik, Proctor
13. Dr. B.S Sindhu, Controller of Examinations
14. Sh. Mukesh Bhatt, Finance Officer

First of all, the Committee discussed the matter with regard to follow up action of the previous meeting of the committee held on 27.06.2022 and the following was resolved:-

1. Steps may be taken at the level of Heads/Directors regarding appointment of Distinguished Visiting Faculty, Honorary Faculty, Visiting Professor, Visiting Fellow, Adjunct Faculty, Professor Emeritus and Floating Faculty for the appointment of Advisors and Consultants in their Departments in terms of Executive Council Reso. No. 29 of dated 31.03.2022 (Copy enclosed).
2. Capacity Building Programs for Research Scholars be organized by each Faculty in their Departments to guide them for publishing good quality research papers in specific field. These Programs may also be organized for young faculty members by the concerned HOD/Dean. It should also be taken care that more quality research projects are submitted to funding agencies.
3. The Proposal for conducting two days workshops after identification of theme areas relating to Research Topics and synopsis writing in the month of September/October may be submitted by the concerned Head/Dean. This workshop may be for students as well as faculty members. Two days workshop may be conducted under the banner of CRSIS & EC. Tentative schedule may be finalized by the Dean Academic Affairs with consultation with Dean of Faculty.



4. Meetings of the concerned HODs be convened by the Deans of the Faculties to associate the Distinguished Faculty and visiting Faculty for introduction of New Programs, research projects etc.
5. Steps may be taken to ensure that each Department will offer at least one Value added Program w.e.f the session 2022-23.
6. Each Department will work on enriching basket of Open Elective and Foundation Elective Programs by adding new courses including courses on SWAYAM Portal. Special emphasis should be given on Programs like NCC, NSS, YPS and Sports etc.
7. Internship Programs may be organized for students like in the field of Photography in official events, Editing, Newsletters etc. Internship Certificate may also be issued to those students who participate in these Programs.
8. The HOD (Pharmaceutical Science) may also offer Communication Skills Programs for the students.
9. Steps should be taken to find out a solution for Language Lab situated at Department of Education.
10. All the HODs will ensure that classes are conducted by the teachers at scheduled time. If the lectures are not being taken on any day, enough care should be taken to utilize the time of students. Mentor-Mentee session should also conducted regularly as per past practice.
11. Induction Programs be organized at Department, Faculty and University level after the admission process of PG Programs is completed.



Dean Academic Affairs



Vice-Chancellor

29. Recommendations of the Committee with regard to i) revisit the existing guidelines for appointment of Distinguished Visiting Faculty, Honorary Faculty, Visiting Professor, Visiting Fellow, Adjunct Faculty, Professor Emeritus and Floating Faculty; and ii) appointment of Advisors and Consultants in the University

Considered the recommendations of the Committee constituted by the Vice-Chancellor:

- i) To revisit the existing guidelines for appointment of Distinguished Visiting Faculty, Honorary Faculty, Visiting Professor, Visiting Fellow, Adjunct Faculty, Professor Emeritus and Floating Faculty (Annexure A/34 pages 106-116, already circulated);
- ii) For the appointment of Advisors and Consultants in the University (Annexure A/34A pages 117-119, already circulated);

and

The following recommendation of the Academic Council made vide Reso. No. 25(ii) of its meeting held on 28.03.2022

"THE COUNCIL CONSIDERED THE RECOMMENDATIONS OF THE COMMITTEE DATED 21.03.2022 (ANNEXURE P/2 PAGES 35-45, ALREADY CIRCULATED) WITH REGARD TO REVISIT THE EXISTING GUIDELINES FOR APPOINTMENT OF DISTINGUISHED VISITING FACULTY, HONORARY FACULTY, VISITING PROFESSOR, VISITING FELLOW, ADJUNCT FACULTY, PROFESSOR EMERITUS AND FLOATING FACULTY IN THE UNIVERSITY AND RECOMMENDED TO THE EXECUTIVE COUNCIL FOR CONSIDERATION AND APPROVAL".

RESOLVED THAT THE RECOMMENDATIONS OF THE ACADEMIC COUNCIL IN RESPECT OF (i) ABOVE AND THE PROPOSAL AT (ii) ABOVE BE APPROVED.

[ACTION BY D.R. (ESTT.T)]

30. Request of Mr. Rajbir Singh, Assistant (Retired) for grant of re-employment after superannuation as Assistant purely on contract basis

Considered the request of Mr. Rajbir Singh, Assistant (Retired) for grant of re-employment after superannuation as Assistant purely on contract basis (Annexure A/35 page 120, already circulated).

RESOLVED THAT SHRI RAJBIR SINGH BE RE-EMPLOYED AS ASSISTANT ON THE SALARY EQUIVALENT TO LAST PAY DRAWN BY HIM MINUS PENSION, FOR A PERIOD OF ONE YEAR OR TILL THE POSTS OF ASSISTANTS ARE FILLED UP, WHICHEVER IS EARLIER.

[ACTION BY D.R. (ESTT.NT)]

*Q. ai*  
05/04